



Minutes of the General P&C Meeting: 16 February 2021

Meeting Opened 7.30 pm

Minutes and Apologies:

Apologies:

Angus Northey

Lil Cullen

Minutes of the previous meeting were accepted as an accurate record of the meeting. The minutes were moved by Martin Considine and seconded by Noelle Phegan.

Introduction to Randwick Public School P&C Association:

The President, Noelle Phegan, provided an overview of the role of the Randwick Public School P&C Association and introduced the P&C Executive Committee. The P&C

- provides a way for parents to raise ideas and issues and work with the school to find solutions to improve outcomes for the school community
- raises funding to support activities including literacy, numeracy, library, STEM/technology, PDHPE and student wellbeing and other projects
- coordinates volunteers for a range of activities including working bees, sports events and fund raising events
- runs the Uniform Shop
- works with Bright Stars music to support the hiring of music instruments

The P&C is led by the Executive Committee, which acts like the management group for the P&C. It is made up of parents and carers at the school and members of the broader community are also welcome to join. It is an incorporated association and therefore requires a membership fee, which is currently a modest \$1 per annum. The P&C is looking at the feasibility of payment through Eventbrite for the next meeting on 15 March 2021.

The P&C's success in supporting the school community is dependent on the contribution of parents and carers. All attendees were encouraged to participate and to encourage others to get involved.

Principal's Report: see Appendix 1

The principal also noted that the school has received additional funding from the NSW Government to support children whose learning has been identified as having suffered during COVID. The school is initially targeting students in grades 3 and 5 who require additional assistance and in second term will focus on students in grades 2 and 4.

President's Report: see Appendix 2

Additional points to the above:

- The P&C is looking for a new Sports Coordinator for 2022. Now is a great time to participate to shadow and learn from the current Sports Coordinator. The role involves assisting the school with key sporting events including the Swimming Carnival in Term 1 and the Cross Country and Athletics Carnivals usually in Term 2 and 3.
- Class parents will be resuming in 2021. The class parent supports coordination of information between parents and building a community between parents. It also assists the P&C distribute and promote activities under the P&C umbrella. It is a voluntary and social role. Joining the class parent list, often a What's App group, is voluntary. All participants are asked to act respectfully and remember that if you have concerns about your child or what is happening in your child's class the teacher is the correct point of contact.



- The P&C is planning to set up a one-off zoom meeting for Kindergarten and Year 1 parents to provide an introduction to the school and provide an opportunity to raise questions about the school

Treasurer's Report (Naomi Dusheiko): see Appendix 3

Uniform Shop Report (Kavita Mahidadia, Uniform Shop Coordinator):

The uniform shop has reopened on school grounds and remains staffed by volunteers. Parents and carers visiting the uniform shop on school grounds must comply with COVID requirements. This includes registering attendance through the NSW Government qr code available at the school entrance and leaving the school grounds immediately after purchasing goods at the shop. Online orders and delivery directly to classrooms remains available.

The President reminded the meeting that dealings with volunteers should be respectful. The P&C constantly looks to improve service and would welcome constructive suggestions from parents on opportunities to improve service.

Working Bee Report (read in for Angus Northey, Working Bee Coordinator):

The P&C holds regular working bees to contribute to the upkeep of the school grounds.

The next working bee is Sunday 21 February and around 50 or 60 people have indicated they will attend. The list of tasks is being finalised and will include gardening and planting new plants purchased by the school, as well as book covering in the library.

Randwick OOSH Report (read in for Lil Cullen, OOSH liaison):

Enrolment numbers at OOSH remain below pre-COVID levels. However, they have increased substantially in 2021 compared with last year when numbers dropped due to COVID. The start of the year always sees the highest number of enrolments.

By way of comparison, during the COVID-19 lockdown there were days with as low as 35-45 children. This compares with an average of 314 this year.

Randwick OOSH club activities are continuing and starting up again (e.g. yoga class, homework help, soccer club, etc.).

For further information please contact Randwick OOSH <http://www.randwickoosh.net.au/>

MUSIC Report (read in for Lil Cullen, Music liaison):

Tutorials have commenced and Training Strings and Band commence the week starting 15 February.

There are a total of 260 students in the music programs across 8 different ensembles/bands.

Mr Tim Walsh has joined Bright Stars Music this year as 'Band Programs Manager.' He is conducting all bands, and assists band parents with their enquiries and scheduling. Tim has been tutoring and conducting at RPS for the past 2 years.

Tracking and ensuring adherence with NSW Department of Education and school COVID process is a high priority. Scheduling of concerts and events over 2021 is still to be determined and will be dependent on any COVID requirements.

In 2020, there were no live performances due to COVID.

Fundraising Report (Dimitry Thompson, Fundraising Coordinator):

The fundraising committee is still considering options for events this year and decisions on events, such as an end of



year BBQ will depend on COVID requirements.

The fundraising subcommittee is seeking ideas and contributions from parents and careers.

The Colour Run was successful and the subcommittee is considering whether this should be held as a biannual event.

Sport Report:

A timetable of key events will be published shortly.

Volunteers are required for events later in the year notably cross country and athletics carnivals.

Sports events are coordinated by the school with the P&C providing support through parent and carer volunteers.

Other Business:

Other business:

1. Randwick Council has finalised plans and approved funding to improve traffic flow around the 'kiss and go' site, following several years of consultation. Further information is available on the Council website.
2. Ethics program – The program is short of volunteers even though a call has been made for parent assistance. Final arrangements for 2021 are still being determined. However, due to the shortage of available ethics teachers, there will be no ethics for kindergarten.
3. STEM program – there is a new STEM teacher and an update on STEM activities may be provided at a later meeting.
4. Accelerated reading program and maths pathway model – the school will provide an overview of these programs at a P&C meeting in Term 2
5. The P&C Executive will review questions raised at the meeting via Zoom and respond to any unanswered questions at the next meeting.

Next Meeting: Monday 15th March 2021

Meeting Closed: 9.00 pm.

APPENDIX 1 – PRINCIPAL’S REPORT



Randwick Public School

PRINCIPAL’S REPORT TO THE SCHOOL

Welcome back to everyone. The start as usual has been very busy but quite successful including having to add an additional class to commence the year. We do appreciate parents compliance with the strict COVID measures. It looks as though they will be here to stay in some form given the repeated outbreaks of COVID around the country. We particularly appreciate how hard it has been for first time Kinder parents and particularly appreciate your support. Kindergarten have settled very quickly and have become instantly very independent carrying bags and unpacking each morning largely without assistance.

There are 39 classes with 986 students so almost a full house (1007) including 166 Kinders. All Kinders completed their Best Start Assessments in the first few days and reports will come to parents at the Interviews/Checkins at the end of Term 1.

New staff have settled in quickly and well bringing fresh eyes and a range of experiences for us to share. Our two school development days at the beginning of term were very useful in familiarising staff as well as undertaking professional development in maths and reading and working in grades to develop the procedures for the grade and the first semester programs.

Our New School House system is underway, with the change to 6 houses to reduce the number in each house. Houses are named after indigenous animals and Year 6 together with teacher Ms Emma Butler created a beautiful mural on the back of the parents room to represent the houses. Houses will be more than sport with various activities being organised through them as well as a gala afternoon each term. Teachers have all been assigned to a house to provide support and captains elected. House points are being awarded to students who display the PBL values of Be respectful, Be Responsible and Be a Learner. A leaderboard will be presented each week and displayed around the school. These house points will largely displace the individual awards to encourage the students to do their best not only for themselves but for the good of the group.

It was good to welcome families into the school for our mammoth Leadership Assembly. It is wonderful that we have so many students willing to step up and take a lead in a whole range of activities.

We look forward to seeing parents at our swimming carnival on Wednesday. Please note that we must comply with both DOE requirements and Des Renford's COVID safety plan. There must be no mixing between parents and students and so parents are asked to remain on one side of the pool. Des Renford will also not allow parent entry to the enclosed 25m pool, change rooms or toilets designated for our students. There will be no canteen operating at the pool. At least the carnival can go ahead so come along and cheer from a distance.

Similarly PSSA sport is now in operation. Again please respect the organisers requirements that if you attend you stay entirely separate form any students or teachers.

There will be another opportunity for families to come into the school for the Working Bee this Sunday. As with all activities numbers will be limited and registration necessary for tracing and contact purposes. All children

must be in the company of an adult. There's a huge range of jobs including some preparation of books for our new reading program.

We also hope to have parents back in as Classroom Helpers later this term. When teachers are ready they will contact you. You will need to do a 100pt check with the office and ensure sign in in two forms at the front office. Nobody will be able to go directly to the classroom from the playground. We look forward to having more contact with parents again.

We are looking for comment on the ZOOM Parent teacher meetings so that we can continue to refine this process so that it best meets the needs of parents.

Shortly we commence Parent Checkins to provide an opportunity for you to speak to your child's new teacher 1:1. As these are early in the year they will primarily allow a sharing of information about your child: things you would like the teacher to know, any special circumstances of your family, how your child is adjusting to the new grade level and expectations and general information about progress to date. You will be able to opt for these to be face to face or by phone.

In line with the new school plan we have made a number of changes to our Curriculum offerings: Year 4,5 and 6 have started on a program called Maths Pathway which promotes individual development and extends to a Year 10 level. Students sit assessments for each unit of study and are provided with an individual program. This is combined over a fortnightly cycle with mini lessons with the teacher to guide and reinforce concepts and enrichment group tasks. Built into the cycle is a 1:1 conference with the teacher to discuss goals and progress. Students are also expected to complete one unit each week for homework. Parents can assess students progress through this as well as the parent portal which will be made available once we get through the initial stages of implementation.

Accelerated reader is being introduced to students who have reached a PM benchmark of 25 which is roughly equivalent to a Y3 standard however many of our younger students are already achieving this. Again there is regular assessment to ascertain the level of children's reading and appropriate books set to read and be assessed through a quiz.

Both of these programs will allow us to track student progress regularly and provide knowledge for intervention of acceleration as identified.

Finally we had some good news around the Cooler Classrooms Program with our school being accelerated from 2023 to this year. Electrical and Mechanical Engineers were in last week assessing the classrooms and expected that it will be completed in 6-8 months time.

SUSAN ALLEN PRINCIPAL



APPENDIX 2 – PRESIDENT’S REPORT

Welcome back!

It’s not quite ‘normal’ as we used to know it, but it’s getting closer...

Heard good things from Rachael about how impressed the teachers and staff have been with the way the kindy kids are settling in the morning and learning their routines. But having been a kindy parent in the past I know it’s a big hole for some of you as parents...you’ve been thinking about the first day of school and had pictures of how it will be longer than your child. I would just say, trust in the teachers, and trust in your kids. They are capable of amazing things and the staff will let you know if there is anything you need to be concerned about.

As we begin this new year can I please **quickly introduce the P&C Executive Team**

- Naomi Dusheiko - Treasurer
- Martin Considine - Assist Treasurer / Vice President
- Isabel Hesketh - Vice President

And welcoming our new co-secretaries

- Katharine Hole
- Karen O’Donnell

As well as the Executive Team, **there are three big non-Executive roles** that you will hear and see a lot from over the course of the year. So I would like to acknowledge the people who have stepped into those role:

- Dimity Thompson is again fulfilling the Fundraising Coordinator role for us
- Jen Shailer has come on as our Communications Coordinator
- Kavita Mahidadia is continuing as our uniform shop Coordinator

You will **note that these are ‘coordinator’ roles**. So we are **looking for people to assist** in the fundraising and communications activities over the course of the year. Whether you would like to be a little or a lot involved in either of these functions we would love to hear from you. Either put a note in the chat tonight and we’ll get back to you, or email the secretary.

We also need volunteers to help in the uniform shop, again put your details in the chat or email the uniform shop to let Kavita know that you can help.

Building community

We are working with the School to organise some **getting to know you time in the playground for Kindy Families**. We are still heavily constrained by the Department’s limits on the number of parents allowed on the grounds.

We will also be holding **a dedicated P&C meeting for Kindy parents** in a few weeks to give new families a chance to ask all the questions that you will no doubt accumulate in the first weeks of school. Details will be follow directly to Kindy families.



Class parents are back! The P&C really missed class parents last year. We will be receiving the details of the class parents soon and will use that as a channel for informing and engaging with year levels and classes over the course of the year about the many and varied P&C activities and ways to get involved in the school community.

- If you haven't provided your details to the teacher to be added to the class contact list, it's never too late just let the class parent or the teacher know.

We have **the first working bee** in over a year coming up this Sunday [21 February].

The much loved Easter Raffle is back. We are putting out the call for donations of 'big prizes' from anyone in the community who perhaps has a business, or connection, that would like to contribute product or experiences to the raffle prize pool. We will also be calling for contributions to a couple of other events over the year, so give it some thought and get in touch with us if you are able to contribute.

Things we have been working on:

I am pleased that the P&C was able to negotiate a good outcome with Council for road improvements to improve the flow of traffic around the school. Moving the pedestrian crossing...

The work will be completed in the next holidays and should make a real improvement to the flow of traffic out of the Avenue. I was personally involved in the negotiation with Council and believe that this is by far the best of the available options. I hope it will help lower everyone's frustrations and improve safety and amenity around the peak times.

Coming up

Stay tuned to all the normal communication channels for details about the Raffle, The working bee and your class parents - and if you are in Kindy also for the extended play times and the dedicated P&C meeting.

Appendix 3 – Treasurer’s Report

RPS P&C Association GM February 2021

Treasurer’s Report

Naomi Dusheiko - Treasurer

Martin Considine - Assistant Treasurer

BALANCE SHEET

- ▶ Enviale and strong cash position
- ▶ Maintaining a significant cash balance, with Term Deposits managed to maximise interest
- ▶ Stock balance based on Oct 2020 stocktake. Two counts performed annually.

	Jan-21	Sep-20
	\$'000s	\$'000s
Balance Sheet		
Cash at Bank	110	107
Term Deposits	208	208
Uniform Stock	96	96
	414	412
Accounts Payable	5	47
Band Instrument Deposits	11	11
	16	58
Equity	399	354

P&C BUDGET 2021

2021 Forecast Inflows and Outflows	
Net Contribution:	
Uniform Shop	20,000
Fundraising	37,500
Income:	
Interest Income	3,000
Band Instrument Hire	6,000
	<u>66,500</u>
Contribution to School Programs:	
Provisional Budget Funding Limit	<u>80,000</u>
Expenses:	
Accountancy	2,000
Band Scholarships and Instrument Maint	6,000
Bank Fees	900
Insurance	1,340
Gifts & Appreciation	1,500
Meeting Expenses	500
Working Bees and Maintenance	<u>1,000</u>
	<u>13,240</u>
Forecast Deficit	<u>(26,740)</u>

FUNDRAISING SOURCES (Fin Yr Oct-Sept); WHERE THE MONEY COMES FROM

FY2020 Fundraising Revenue: \$75K

Net Contribution: \$48K

COVID restrictions curtailed some activities, with Trivia night cancelled

Easter raffle converted to Spring Raffle raising \$12K revenue

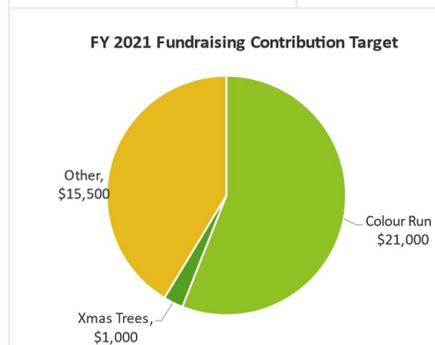
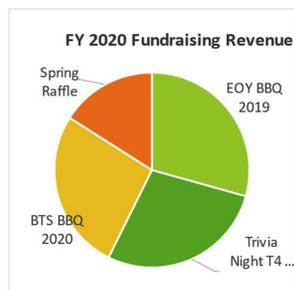
No Election Days nor Crazy Camel Art fundraisers run

FY2021 Budget Fundraising Revenue: \$75K

Net Contribution: \$37.5K

Dimity and fundraising team already thinking of new ways to raise funds: Colour Run and Xmas tree sales a great success end of 2020

Further activities unconfirmed due to continued uncertainty around allowed activities

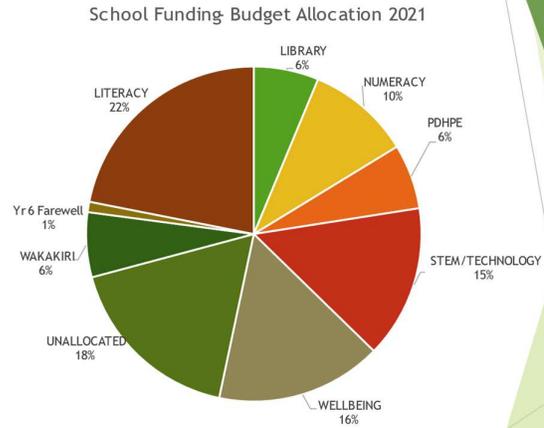


2021 School Funding of Educational Programs

In conjunction with School principal and teachers, requests were considered and budgeted and ratified at prior year AGM

FY21 funding budget of \$80K, includes:

- \$17.5K for library collection update & literacy resources
- \$13K for Wellbeing programs, including Leadership Program Aspire, First Aid, Puberty Program
- \$12K allocated to STEM
- \$20K of funds have been budgeted for projects yet to be identified



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